

Drug Education and Incident Management Policy



SACRED HEART RC NURSERY & PRIMARY SCHOOL

Persons responsible for this policy: Nichola Day

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Agreed by governors: July 2014

LEGAL REQUIREMENTS OF DRUGS EDUCATION

Drugs education will contribute to the requirements of Section 1 of the 1988 Education Reform Act and the school curriculum should be one which:

- " promotes the spiritual, moral, cultural, mental and physical development of pupils at the school and of society and
- " prepares such pupils for the opportunities, responsibilities and experiences of adult life

Under the 2004 Children's Act schools are required to respond to the Every Child Matters Agenda. Drugs Education makes particular reference to the following objectives that Children and Young People:-

- " are physically healthy
- " are mentally and emotionally healthy
- " live healthy lifestyles
- " choose not to take illegal drugs
- " are safe from maltreatment, neglect, violence and sexual exploitation
- " are safe from accidental injury and death
- " are safe from crime and anti-social behaviour in and out of school
- " engage in law-abiding and positive behaviour in and out of school
- " develop self-confidence and successfully deal with significant life changes and challenges

AIMS OF DRUGS EDUCATION

At Sacred Heart Catholic Primary School we define the term 'drugs' as referring to all drugs including medicines, volatile substances, alcohol, tobacco and illegal drugs and we believe that drugs education in the school will be developmental and a foundation for further development in the secondary school.

The whole school will work towards these aims in partnership with parents. The aim of the drugs education policy is to clarify the content and manner in which drugs education will be delivered in this school.

Other school policies which have relevance to drugs education are:

- " Safeguarding
- " Positive Behaviour
- " Anti-bullying
- " Looked After Children
- " Health and Safety
- " PSHE and Citizenship
- " Medical
- " Equal Opportunities
- " Special Educational Needs and Inclusion
- " Confidentiality
- " Science

MORAL AND VALUES FRAMEWORK

The drugs education programme will reflect the school's over-arching aims and demonstrate and encourage the following values:

- " respect for self
- " respect for others
- " responsibility for their own actions
- " responsibility for their family, friends, school and wider community

CONTENT

The drugs education programme will:

- " provide information that is relevant and appropriate to the age, diversity and development stage of the pupils
- " enable pupils to make healthy, informed choices by increasing knowledge, exploring attitudes and developing and practising skills
- " foster self-esteem, positive self-image and confidence

School curriculum will include the following and will all be part of the overall school curriculum.

- " medicine (drugs)
- " personal safety
- " my healthy body
- " substance abuse

ORGANISATION

Drugs education and incident management will be co-ordinated by the Headteacher in close co-operation with the senior leadership team and PSHE Co-ordinator.

Delivery will be:

- " through planned aspects of science
- " through pastoral time e.g. circle time
- " through story time
- " through small group work
- " through SEAL activities
- " PSHE

Active learning methods which involve pupils' full participation will be used.

SPECIFIC ISSUES STATEMENTS

Managing Parents / Carers Under the Influence of Drugs on School Premises
Staff will attempt to maintain a calm atmosphere, when dealing with parents / carers under the influence of drugs on school premises. The child's welfare will be the school's focus.

Teaching and Outside Agencies

At Sacred Heart Catholic Primary School, Drugs Education lessons will be taught by class teachers. Outside agencies, such as PCSOs will be used to support and assist teachers in the development of the classroom based work . They will be required to work within the school's moral and values framework outlined earlier.

Confidentiality

Pupils will be made aware that some information cannot be held confidential, and made to understand that if certain disclosures are made certain action will ensue.

Searches

Every effort will be made to persuade a pupil to hand over voluntarily any suspected substance, in the presence of a witness. Searches of property will not be undertaken without prior consent of child or parents.

Complaints

Any complaints about the drugs education curriculum should be made to the Headteacher who will report to the governors.

Tobacco Products

The school adheres to and enforces the local authority no smoking policy

Medication in Schools

All pupils who suffer from asthma will have their inhalers close to them in the classroom. Other medication sent to school must be accompanied by a letter detailing the medical condition and time and dosage required and the appropriate form sent to parents for completion. Records will be kept of amounts received and dispensed.

Press Statement

The Headteacher and Chair of Governors, in consultation with CAST press office, will issue any statements.

Incidents of Drug Possession

Illegal and other unauthorised drugs are not acceptable within the school boundaries (school premises, grounds and on school journeys).

In the event of a drug related incident the school will:

- " Ensure the physical safety of any person involved in the incident
- " Securely store any substances (except on school journeys outside the UK)
- " Contact the Local Authority Drugs Education Co-ordinator for advice, support and liaison with the police.

School Journeys in the UK (non-residential)

Where a pupil is found in possession of drugs during a day trip, the following procedures would be adopted:

- " Immediate confiscation of the substance found
- " School informed as soon as practicable

- " Pupil to be kept with a member of staff for the rest of the day
- " Parents to collect pupil on return from field trip
- " The school's drug policy to be activated on the pupil's return

School Journeys in the UK (Residential)

Where a pupil is found in possession of drugs during a residential event the following procedures should be adopted:

- " Immediate confiscation of the substance found
- " School immediately informed and subsequently the parents of the pupil
- " Safeguarding Officer for CAST (Mary England) to be informed
- " The pupil to be returned to school as soon as possible, if practical
- " The school's drug policy to be activated on the pupil's return

Disciplinary procedures

The school recognises the need for a progressive response to a drug related incident and will handle each case individually recognising that the future of the pupils involved could be affected by the decision and the subsequent action employed.

With this in mind the following hierarchy of disciplinary procedures will be referred to. All incidents will be recorded using the CAST Incident forms and a copy sent to the CAST Safeguarding Officer. The incident will also be recorded in the incident book retained by the head teacher.

Substance / Offence	Reaction
Tobacco . possession / consumption	Confiscation of the substance, talk to pupil and inform parents
Alcohol . possession	Confiscation of the substance, talk to pupil and inform parents
Alcohol . intoxication	Attend to pupil, administer first aid if necessary. Talk to pupil, inform parents and arrange support through the CAST Safeguarding Officer (Mary England 01364 645433)
Solvents . possession	Confiscation of the substance, talk to pupil and inform parents
Solvents . consumption	Attend to pupil, administer first aid if necessary. Talk to pupil, inform parent and arrange support through the CAST Safeguarding Officer.

Class C drugs e.g. cannabis . possession / consumption	Confiscation of the substance. Inform CAST Safeguarding Officer. Talk to pupil and inform parents. 3 day exclusion and agreed school contract.
Class C drugs e.g. cannabis . dealing	Confiscation of the substance, Inform the CAST Safeguarding Officer. Talk to pupil and inform parents. Long exclusion. 10 days / permanent exclusion.
Class B drugs e.g. amphetamine . possession / consumption . first offence	Confiscation of the substance, inform CAST Safeguarding Officer. Talk to pupil and inform parents. 3 day exclusion and agreed school contract.
Class B drugs e.g. amphetamine . dealing	Confiscation of the substance, inform CAST Safeguarding Officer. Talk to pupil and inform parents. Long exclusion, 10 days / permanent exclusion
Class A drugs e.g. heroin . possession / consumption / dealing	Confiscation of the substance, inform CAST Safeguarding Officer. Talk to pupil and inform parents. Permanent exclusion.

CAST SAFEGUARDING OFFICER IS MARY ENGLAND 01364 645433

Following court proceedings the school would consider re-instating the pupil subject to consideration of the following:

- " the court decision and recommendations
- " parental attitude
- " pupil attitude
- " other pupilsq/ parentsqattitudes

If it is deemed inappropriate to re-instate the pupil the school will assist in finding an alternative school placement.

DISSEMINATION OF THE POLICY

All staff members and governors will receive a copy of this policy. Copies are available from the School Office on request. This policy will be included on the website.

ASSESSMENT AND RECORDING

Teachers assess the children's work in Drugs Education both by making informal judgements as they observe them during lessons and by doing formal assessments of their work, measured against the specific learning objectives set out in the National Curriculum. We have clear expectations of

what the pupils will know, understand and be able to do at the end of each key stage.

MONITORING AND REVIEW

The safeguarding co-ordinator supports colleagues in the teaching of PSHE and citizenship, by giving them information about current developments in the subject and by providing a strategic lead and direction for the subject in the school. The PSHE co-ordinator is also responsible for monitoring the subject annually, evaluating strengths and areas for development in the subject. We allocate time out of class for our PSHE co-ordinator to enable him / her to fulfil this role.

The PSHE co-ordinator arranges visits to the school from any relevant representative from a partner organisation who is involved in supporting the PSHE provision.

REVIEW OF THE POLICY

This policy was approved by the L&E committee in July 2014 and will be reviewed in July 2016.